TERMS AND CONDITIONS

TENTATIVE BOOKINGS

A tentative booking will be held for a period of seven (7) days only. If another enquiry is made for the tentative booking date within the 7 days, we will endeavour to call you and offer you first choice.

CONFIRMATION/DEPOSIT

A non refundable deposit of $1000.00 is required within fourteen (14) days of confirmation to secure booking. Cheques to be made payable to "Picnic Point". This amount will be credited to a master account in your name. Upon payment of your deposit you accept the terms and conditions of Picnic Point. Upon receipt of the deposit your event will be confirmed with Picnic Point. Credit card payments incur merchant fees.

A GUARANTEED FINAL NUMBER

A guaranteed final number of guests attending the function are required seven days prior to the commencement of the function. This is the minimum number of guests for which you will be charged, whether or not they attend the function.

LOSS OR DAMAGE

Loss or damage to the property, carpet, fixtures or fittings caused by the client, guests, agent or contractors before, during or after the function, will be the financial responsibility of the organiser and appropriate charges will apply.

ENTERTAINMENT

The Management reserves the right to control the quality, style and volume of entertainment booked. Volume must not exceed 80 decibels and will be monitored. DJs & Jukeboxes are welcome however we ask that you seek written permission from our Functions Manager should you wish to book a band as the noise level may impact on other bookings within the venue and therefore permission must be sought.

INSURANCE

Management accepts no responsibility for the loss, theft of, or damage to, organiser's or guest's property in the premises, prior to, during or after the function. We recommend organisers take out their own insurance.

MENU VARIATION/PRICE VARIATIONS

A price increase by the CPI will be applicable every year on January 1st without notification. Whilst every possible effort is taken to maintain prices during the year, management reserves the right to increase prices with 3 months notice. Picnic Point Toowoomba reserves the right to adjust menus at any time due to market availability and seasonal variations. A 15% surcharge will apply to food and beverages on any function conducted on a gazetted Public Holiday. All prices quoted herein are inclusive of GST.

ROOM CHANGES

Management reserves the right to change a function room where it deems necessary. However every effort will be made to choose an alternative function room comparable to that originally chosen and to notify the organiser as soon as possible.

ALCOHOL/FOOD

Alcohol and food may not be brought on to the premises of Picnic Point Toowoomba. Where your guests do not abide by this condition, Picnic Point reserves the right to confiscate this alcohol/food and levy a charge to the organizer, should it deem necessary. Picnic Point is bound by Responsible service of alcohol regulations & a copy of our house policy is available on our website. It is illegal to serve alcohol to (1) Intoxicated Patrons (2) Disorderly Patrons or (3) Patrons less than 18 years of age.

EXTRA TIME & OTHER FEES

To extend your function an hourly rate of $5.00 per person per hour or part thereof applies and includes extended room hire & staff. Picnic Point Function Centre is licensed to midnight. Our function bar closes at 11.30pm for a strict midnight exit. Should you wish to keep the bar open until midnight a fee of $350.00 applies to cover staff penalties after midnight. There is a fee of $25.00 per hour if air conditioning is required prior to half an hour before advised start time of function.

MINIMUM NUMBERS

Minimum numbers apply where and when stated to each room. The minimum number stated equates to the package booked and the minimum spend required when booking that room.

CONDUCT OF GUESTS

Management reserves the right to remove any guest from the premise should we believe they are behaving in an unreasonable / unbecoming manner.

ACCOUNTS

Our policy requires full payment of all charges prior to your reception. Payment is required seven (7) days prior to the event.
Credit card payments for the above portions can only are accepted if the merchant fee applicable is paid in addition to the final account.
(Merchant fees applicable - Visa, Bankcard & Mastercard credit cards = 1.1%; Diner's Club International and American Express cards = 3%)
Payment for any sundry charges is required at the conclusion of your reception. Payment will be accepted by cash, cheque or eftpos and for your convenience on the day payment via credit card will be accepted without merchant fees.

CLEANING

Whilst normal cleaning is included in the room hire, should additional cleaning be required due to excessive mess an additional cleaning fee will be charged. No confetti or glitter is permitted on the grounds or within the facilities.

FUNCTION AGREEMENT

Management will take all reasonable steps to ensure the conditions of this Agreement are observed, however, the complex will not be responsible if it is unable to carry out the terms of this Agreement due to circumstances beyond our control, i.e. Industrial action, Government intervention etc. A signed copy of this agreement is required on confirmation of booking.

Room Booked: _____ ***Date Booked:*** _____

Print Name: _____

Signature: _____ ***Date:*** _____/_____/_____

I, the above signed, on behalf of all parties connected with our wedding on the date listed on this page, hereby acknowledge and agree to the above Terms and Conditions.

PICNIC POINT
TOOWOOMBA